

ADMINISTRATIVE NOTES

U. S. GOVERNMENT PRINTING OFFICE
SUPERINTENDENT OF DOCUMENTS
LIBRARY AND STATUTORY DISTRIBUTION SERVICE

Vol. 1, No. 5

December 1980

HOLIDAY GREETINGS

With a brand New Year on the horizon, your many friends at the Government Printing Office extend to all who work in Depository Libraries and who use Government publications: health, happiness, and wisdom for the Holiday Season and the days to come!

PUBLICATIONS REFERENCE FILE

A new edition of the Publications Reference File will be distributed very soon. Along with it will be one supplemental fiche belonging to the previous edition.

CENSUS PUBLICATIONS

The Census Bureau has informed GPO that it is proceeding with production of its publication of the 1980 Census. Unless the forthcoming Supreme Court decisions, expected in January, mandate an alteration of production, distribution will go as originally projected.

ERRATA TO COMMISSION ON WARTIME RELOCATION AND INTERMENT OF CIVILIANS ACT

The Senate Committee on Governmental Affairs authorized the Japanese American Citizens League to mail an errata to hearings held before their Committee on March 18, 1980, on S.1647, Commission on Wartime Relocation and Internment of Civilians Act. The errata was sent to depository libraries who selected Item 1037-A. For the convenience of those depositories who received the errata, the following SuDocs classification number has been assigned: Y 4.G 74/9:W 26/errata. The hearings were mailed on Shipping List Number 14,692, dated August 13, 1980.

SPECIAL HOLIDAY SEASON OFFER!

The Library and Statutory Distribution Service has recently acquired about 900 cassette sets produced by The White House Conference on Library and Information Services. Cassettes are not depository items; and, we do not have enough for all depositories. The three-cassette set is in a protective binder and titled: Dialogues on the Future of Library and Information Services (Y 3.W58/20:2 D 54). The dialogues are six in number with three resource people on each topic. They were intended to stimulate discussions of issues related to themes of the Conference. We are providing with this issue of ADMINISTRATIVE NOTES a label to be used with this offer. Should your depository want a set of these tapes, type or print your depository address and depository number on the label, place it in an envelope, and send it to: ADMINISTRATIVE NOTES, Attention: Special Offer, Library and Statutory, Distribution Service, 5236 Eisenhower Avenue, Alexandria, VA 22304.

ALCOHOL FUELS COMMISSION CLASS CHANGE

The Alcohol Fuels Commission has been changed from Y 3.A1 1: to Y 3. A1 1/2: The new classes will read as follows:

Y 3.A1 1/2:1/(date) Annual Report
Y 3.A1 1/2:2 (CT) General Publications
Y 3.A1 1/2:9 (CT) Public Hearings (various cities)

All classes will remain the same after the colon with the exception of the following three:

Y 3.A1 1:2 P 96	will change to Y 3.A1 1/2:9 G 82 b
Y 3.A1 1:2 P 96/2	will change to Y 3.A1 1/2:9 Id 1 f
Y 3.A1 1:2 P 96/3	will change to Y 3.A1 1/2:9 C 71

Y 3.A1 1: was originally assigned to Court of Commissioners of Alabama Claims.

We regret any inconveniences this may have caused.

CENSUS, PRELIMINARY REPORTS, CLASS DESIGNATION

C 3.223/18:(date/letters & nos.) has been designated for the Census Bureau publication entitled Census of Population and Housing, PHC (series), Preliminary Reports. Preliminary reports are being issued jointly by Census of Population and Housing. Final reports are being issued separately. The earlier classes for the preliminary reports were C 3.223/2: and C 3.224/2:

RESOURCES IN EDUCATION (ERIC) CHANGE

The National Institute of Education has informed the Government Printing Office of a change in producing and distributing the index for Resources in Education (ERIC). The second semi-annual index (July-December) is being dropped, and will no longer go to depositories. The first semi-annual index (January-June) will, according to NIE, be produced as usual and distributed to depository libraries. An annual hard copy cumulation of Abstracts and Indexes (January-December) will be available from a commercial source. Also, the ERIC Documents Reproduction Service (EDRS) will sell a cumulative Annual Abstracts and Index on microfiche. For details on these, you may write to: Mr. Frank Bryars, Technical Information Specialist, National Institute of Education, 1200 19th Street, NW, Washington, D.C. 20208, Phone: (202)254-7934.

GLOBAL 2000, REPORT OF THE PRESIDENT, ENTERING THE 21st CENTURY

Libraries were sent volume 1 of Global 2000, Report of the President, Entering the 21st Century, on August 1, 1980, Shipping List 14,652. They had previously been sent volume 2 on June 3, 1980, Shipping List 14,361. Volume 3 is being printed and will be distributed in the near future. All three volumes will be available for purchase. SuDocs is: PrEx 14.2:G 51/2000/v. 1-3. Stock numbers and prices respectively are: v. 1 (S/N 041-011-00037-8) \$3.50; v. 2 (S/N 041-011-00038-6) \$13.00; v. 3 (S/N 041-011-00051-3) \$8.00.

THE NAME AUTHORITIES, CUMULATIVE MICROFORM EDITION

The Name Authorities, Cumulative Microform Edition, LC 30.21:980/1, will be distributed on a continuing basis under Item Number 815-A and not 815 (as previously indicated). If your depository responded to Survey 80-77, Shipping List 15,206, all will be well. For those libraries interested in purchasing additional copies, it is not available from GPO and they should contact: Cataloging and Distribution Service, Library of Congress, Navy Yard Annex, Building 159, Washington, D.C. 20541, Phone Number: (202) 287-6171.

DISCONTINUED SERIES

The following publications have been discontinued.

- T 22.19/3:1/976 Internal Revenue Service Looseleaf Regulations.
Service 1. Income Tax, Item 961
- T 22.19/3:2/978 Internal Revenue Service Looseleaf Regulations
Service 2. Estate and Gift Taxes, Item 961
- T 22.19/3:3/978 Internal Revenue Service Looseleaf Regulations.
Service 3. Employment Tax, Item 961

T 22.19/3:4/977 Internal Revenue Service Looseleaf Regulations.
Service 4. Excise Taxes, Item 961.

T 22.19/3:5/976 Internal Revenue Service Looseleaf Regulations.
Service 5. Procedures and Administration, Item 961.

MICROFICHE OF COMMITTEE HEARINGS AND COMMITTEE PRINTS

Regarding Survey 80-61A on the conversion of Committee Hearings and Committee Prints to microfiche, much has happened. A tabulation of cards returned by 833 libraries revealed that approximately 45% of the material was wanted in paper and approximately 55% was wanted in microfiche. The very possibility of availability in microfiche boosted selection with 17% more libraries willing now to select these publications and make them available to the public. Even with such an increase, the conversion to microfiche is estimated to involve a saving to taxpayers of over \$800,000. In the light of this, the Public Printer's Council on Micropublishing at its meeting in Washington, DC, on November 24, 1980, recommended going ahead with the conversion. The Public Printer has decided to proceed as he states in the letter that is enclosed.

NOTE: Distribution of Committee Hearings and Committee Prints on microfiche will begin in January 1981. It is expected to cover 1,843 Hearings and 457 Committee Prints. Because the Hearings and Prints are unique, they do not require the entry of x-y coordinates in the Table of Contents. Instead, GPO will place inclusive page numbers in the upper right hand corner of the title in the header area. There will be no special indexing provided by GPO. The Monthly Catalog and existing commercial indexes will still be needed. Changes in selection should not be made until the end of the 97th Congress, 1st Session.



United States
Government
Printing Office

Washington, D.C. 20401

OFFICE OF THE PUBLIC PRINTER

December 15, 1980

Ms. Barbara Smith
Government Documents Librarian
Skidmore College Library
Saratoga Springs, New York 12866

Dear Barbara:

I am writing to you and the other members of the Depository Library Council to the Public Printer to inform you of my decision to convert to microfiche all Congressional Committee Hearings and Committee Prints beginning with the 97th Congress.

I made this decision only after careful analysis of the facts and recommendations made to me by the Micropublishing Council and the Depository Library Council to the Public Printer. I also reviewed the many letters I received from libraries and library groups after the notice of the meeting of the Micropublishing Council was announced in the Federal Register.

The projected 1981 cost reduction of approximately \$800,000.00 to be realized as a result of my decision is in line with directions I have received from the Joint Committee on Printing and the Appropriations Committees of the Congress. The conversion will also satisfy the pleas of library directors to reduce shelf space in their overcrowded, overspent institutions and who are convinced that conversion to microfiche will provide significant production/distribution cost savings to the Government at one end and crucial maintenance/storage cost savings to depository libraries on the other.

This decision relates only to the approximately 400 depository libraries which have expressed a preference for receiving hearings and prints in microform. The thousands of non-depository libraries will, presumably, continue to purchase copies from the commercial marketplace, because the Congressional Committee Hearings and Prints are not being offered for sale by the Government Printing Office.

Sincerely,



SAMUEL L. SAYLOR
Acting Public Printer

SPECIAL HOLIDAY SEASON OFFER!

No item number will be established for this title.

Depository Library No. _____ would like to receive a copy of:

Dialogues on the Future of Library and Information Services,
classed Y 3.W 58/20:2 D 54.. (Three cassette set in a binder)

Signature of Librarian _____

If you as a depository desire to receive this special offer, return this form properly marked with your library number and address, and return no later than February 13, 1981.

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GPO Form 3451

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